

**Glenbrook Community Preschool Meeting**  
**Dec 3 2008**  
**Place: Glenbrook Elementary School**

**In Attendance:**

Brenda Millier	Lynda Phillips	Lisa Thompson	Nadia Honnet
Liz Fozzard	Shannon Taylor	Rebecca Hill	Brenda Morton
Sandra Graf	Jean Lucas		

Meeting called to order at 7:03pm

**Highlights/Corrections to past minutes:** no corrections to Nov. 2008 meeting, passed by Lisa Thompson and seconded by Nadia Honnet.

**Committee Reports:**

**Chair:**

- John Twaddle (Advertising Coordinator) and Jeanee Beach (Community Liaison) resigned.
- The Community Hall is not available Mon., Tues., or Wed. Tentatively booked Thurs. Mar 12<sup>th</sup> for registration night, ( 6:30-8:30).
- Discussed Open House being at the school, on Friday March 6<sup>th</sup>, 1:15-2:30pm. Use the west door, have lots of signage, name tags for executives. Need 4 volunteers for that day.

**Vice Chair:**

- March 4<sup>th</sup> and 5<sup>th</sup> tentatively booked for class pictures.
- Lisa will call Nadine(volunteer liaison), to fill vacant executive positions, including registrar assistant.

**Secretary:**

- Nothing new to report.

**Registrar:**

- Still have a few spots available.
- Ongoing 2 yr old registration has started. Next year will move to Wednesday afternoons.

**Treasurer:**

- Everything is balancing.
- Community fees are paid.
- In November three cheques came back.

**Advertising:** vacant

**Volunteer:** absent

**Fundraising:**

- 232 vouchers sold. \$ 1396 in profit from Simple Simon Pies.
- Chocolates will start in Feb/Mar.

**Payroll:** absent

**Community Liaison:** absent

**Newsletter:**

- Confirmation of Jan. meeting, Jan. 7<sup>th</sup> at the school.
- Have taken pictures, need to get them to website manager.

**Web Manager:**

- FAQ, slight amendments submitted.
- Registration documents are on the website, along with newsletter and minutes.

Snack Coordinator: absent

**Teachers:**

- Need to revisit 3 yr old cut off date.

**Meeting adjourned at 7:50pm. Next meeting Jan. 7<sup>th</sup> 2009**