

Glenbrook Community Preschool
Meeting: Jan 7, 2009
Place: Glenbrook Elementary School

In Attendance:

Shannon Taylor	Lisa Thompson	Lynda Phillips	
Rebecca Hill	Jean Lucas	Brenda Miller	
Nadia Honnet	Kim Carter	Liz Fozzard	Sandra Graf

Meeting called to order at 7:10pm

Highlights/Corrections to past minutes: no corrections to Dec. 2008 meeting, passed by Lisa Thompson and Rebecca Hill

Committee Reports:

Chair:

- Need to set date for phone in registration for existing registrants.
- March 12th registration night, location not confirmed
- March 6th –Open House 1:15- 2:30pm.

Vice Chair:

- Couldn't get a hold of Nadine (volunteer coordinator)
- March 4th and 5th confirmed picture day

Secretary: nothing new to report.

Registrar:

- Same spots open for preschool, should advertise those places.
- In 2 yr old program mention that receive pre-registration privileges.
- Rebecca will choose a date in Feb. for phone in registration for all returning preschool children.
- Confirm that the 2 yr old program will be moved to Wednesdays.

Treasurer:

- Raised \$2200 for Simple Simon Pies
- November inexpensive
- Some issues with bank fees.

Volunteer Coordinator: absent

Fundraising Coordinator: nothing new to report.

Payroll Administrator: absent

Newsletter:

- Will put registration details in next newsletter
- For Valentine's Day, children may celebrate it on Feb. 10th or 11th. A reminder to parents, to just put their child's name for who it is from. Makes distribution easier.

Web Manager: absent, but passed along some information.

- Still needs pictures for site.
- Should include advertising for vacant spots in programs
- www.glenbrookpreschool.org

Snack Coordinator: absent**Teachers:**

- To start 3 yr old program have to turn 3 by Dec. 31st. Now need to be already 3 to begin. May pay to hold spot or go on waiting list.

New Business:

- **Licensing Requirements Changing**
 - our assistants have their Child Development completed.
 - Ratios are fine
 - Inspection may need one again before June 2009
 - All Teachers and Assistants need police checks. We will try and cover for teachers so that can go during "business hours".
- **Registration Night and Open House**
 - need to advertise
 - need volunteers for registration night and Open House

Meeting adjourned at 8:17pm