

Glenbrook Community Preschool
Meeting: March 22, 2011
Place: Glenbrook School

Meeting called to order at 7:05pm

Motion CARRIED: To approve minutes as distributed (Nadia, Iris)

Motion CARRIED: To approve agenda (Iris, Brenda Morton)

Executive and Committee Reports:

Chairperson (Iris Gill):

- There has been an issue raised from Glenbrook Elementary School about the preschool using their gym equipment. It appears the new administration does not want the preschool to use the equipment, despite the fact that we donated gym equipment to the elementary school at the end of last year. Iris has written a letter to and phoned the elementary school administration regarding this issue; however, we did not receive a response. As a result, we will not be using the elementary school's gym equipment anymore. The PAC has approved the teachers to buy new equipment to be stored and used solely by the preschool for approximately \$200. We will create a new volunteer position, school liaison, to the preschool PAC next year to assist in avoiding and dealing with problems such as these when they arise. Ideally this will be a parent who has a child both at the elementary school and the preschool.
- An edible arrangement was sent to Robin as a condolence for her losing her father in law. She sent the school a thank you note.
- We are still looking for a chair, treasurer and other key roles for next year's PAC. This should be advertised in the newsletter this month.

Vice Chair (Lisa Carlson, absent):

- No report

Secretary (Lisa Thompson, absent):

- No report

Registrar (Kristi Clark):

- Next year's registration is as follows:
 - 3 year old am classes – full
 - 3 year old pm classes – 4 spots left
 - 4 year old am classes – 5 spots left
 - 4 year old pm classes – 6 spots left
- Parents should be advised in the newsletter that spots are filling up quickly for next year.

- Kristi will look at how many aides will be required in classes for next year to avoid having too many adults in one classroom.
- We have three new three year olds interested in registering for the preschool
 - One would like a spot only for April and May
 - One would be returning from earlier in the year after resolving some potty training issues
 - One is new to the school and wishes to stay for the remainder of the year

Treasurer (Sean Timmons):

- Presented financials

Advertising Coordinator (Tanis Borbridge, absent – report sent via email):

- Will make a note for the advertising coordinator next year to look into advertising in the Calgary Herald Neighbour's magazine in **January**

Volunteer Organizer (Sara Burwash, absent):

- No report

Fundraising Advisor (Sue Scott):

- We made \$857 from the bulb fundraiser. The product will be delivered in May.
- April 4th is the delivery date for the Easter chocolates to arrive at the preschool for distribution to families.
- LKG toys/educational stuff is a good option for an ongoing fundraiser for next year. Sue will pass the information on to next year's fundraising coordinator(s).

Payroll Administrator (Jill Rehman-absent):

- No report

Community/Preschool Liaison (Tracy Lonnen):

- No report

Newsletter Editor (Nadia Honnet):

- No report
- Will include a registration update in newsletter
- Will include a posting for volunteer positions on next year's PAC in newsletter

Web Manager (Brenda Morton):

- Is updating website to report registration for next year is almost full.
- Will take down March 31 message.

Social Coordinator (Tiffany Stones):

- Is looking into possible shows for the year end picnic – perhaps, a magician, reptile show, pet show
- Will call the city at 3-1-1 prior to the picnic for grass cutting of the community center field.

Snack Coordinator (Loretta Lefenko, absent):

- No report

Teachers (Brenda Miller):

- Will charge \$6 for class photos
- Congratulations to Mrs. Miller on the news of her upcoming grandchild in September (will add to the newsletter)

Meeting adjourned at 7:58 pm

Next Meeting: April 26, 2011 7:00pm
Location: Glenbrook Elementary School
Please RSVP lisa@thompsonhome.com
ALL PARENTS WELCOME!